LVDA BOD meeting
March 9th, 2016

Call to order: Jan Little, 6:05pm

Identify Quorum: Jan Little (President), Andrea Barnes(President Elect), Heather Lamson (Nominating chair), Allie Sodl (Nutrition Education chair), Martine Scannavino (LVDA rep on PAND nominating comitee), Keirsten Brobst (Public Policy chair), Jacqueline Labatch (Website coordinator)

Approve January Minutes: Motion: Andrea Barnes, Second: Gina Hassick – minutes approved

Approve Agenda: Remove point C. Add PAND budget to point 4. Guidance items: change Girl Scouts from point E to point C. Add PAND budget point D. Motion to approve: Amy Romberger, Second:Melissa Savino- agenda changes approved.

<u>Consent Agenda</u>

Action Items:
Academy Delegate-not present, report covers

Budget- Gina reports donating one book to a local library. Membership registration fee can be entered through paypal. The board must start thinking about the CV as it matures April 15th, 2016. Do we want to roll into another CV or use the money now? Jan mentioned developing a website. The board must decide to possibly liquidate the CV to update the website. Andrea will discuss updating the website with Gina-as Gina is possibly taking the role of website coordinator. Gina suggests a web developer can help update website for online payments etc. Gina will get an estimate from a developer. Jan suggested forming a study group for final decision about moving forward with website. The board will all have a say in how to continue.

Nominating and awards- Review of the 2016-2017 tabulation. Jan declines nomination for President-Elect. Approve election results motion: Andrea Barnes, Second: Martine Scannavino.The LVDA needs a PAND representative, Heather will

discuss this role with candidates on the ballot. Heather will reach out to Daylnn Stricker as a possible candidate. This role may possibly require an email vote

Spring CEU event- The event will be held at the Macungie Institute, the total cost is $175. Wendy is still requesting case studies for an ethics discussion. Dr. Kimball suggested a donation to the Educational Trust Fund of Berks County Medical Society in place of an honorarium. Motion to discuss registration fees for the Spring CEU event made by Amy Romberger, second by Andrea Barnes. Martine suggested offering a discounted membership fee at the event. Jan suggests keeping the registration process simple. Martine suggests discounted membership fee for registration at the event. Jackie suggested two different links for registration, one for discounted membership and one for CEU registration. Board decides the listed CEU registration fees stand. Encourage LVDA membership to qualify for discounted rates. Motion to vote on fees as listed on flyer: Andrea, Second Martine. The verbiage on the flyer should encourage membership. If participants join the LVDA they will get the member registration fee. Jan will call the editor or have her daughter do the layout. The LVDA must decide on a thank you token for the event speakers. The board discussed fruit baskets, and a $50 donation to Educational Trust Fund of Berks County for Dr. Kimball.

Public Policy- Sending out survey monkey. Keirsten reports two upcoming senior fairs. In need of LVDA members to attend these events. April 28th-westgate mall 9am-12pm. Mary 20th 9-12 East Side Youth Center with a 10 minute presentation on senior nutrition. RFP results-grant awarded towards upcoming public policy events. LVDA will explore the possibility of creating a banner, and handouts (tip sheets) for the events. Martine reports the LVDA can store tip sheets and materials at Cedar Crest College, as long as a contact is reliable to retrieve materials as needed. The LVDA should begin a procedure to store and receive materials. Jan suggests using public policy budget for Mileage reimbursement. PPW-Keirsten and Andrea.

NNM: Ringtown library received a book donation.

Membership Drive: The Spring membership drive has begun. Links are included in the email.

AME raffle baskets: Wendy will transport the raffle baskets to AME. Wendy will pick up Vinecrest Winery gift basket

Guidance:
Second Harvest Food bank: Allie and Jan will report the cooking matters schedule

No candidate for President Elect: Jan suggests two people for the LVDA newsletter. By reviewing bylaws and policy and procedures the LVDA can develop ways to conduct business without a president. Heather suggests a future conversation of clear expectations and responsibilities for leading the LVDA with no president elect

Girl Scouts: The camps are scheduled for the week after July 4th, 2016.

Upcoming dates:
-State association board meeting conference call: Thurs April 7, 2016
-PA Academy February newsletter Linked to current LVDA newsletter
-LVDA Spring newsletter publication date? April 15th copy date.
-PA academy polls are open through March 31
-Next LVDA board meeting- May 18th, 2016- Amy Romberger to follow up with scheduling.

Motion to adjourn: Motion by Andrea Barnes, second by Amy Romberger. Meeting Adjourned @ 7:54pm.